

ARTS IN EDUCATION

Artist Residency: 2017 Artist Application



A regional pARTnership for Adams, Franklin, Fulton, and York Counties
Pennsylvania Council on the Arts
Cultural Alliance of York County

Applications must be received by March 17, 2017

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www.stARTSomething-York.org



ARTS IN EDUCATION

Artist Residency: Application Timeline

INFORMATION SESSIONS

All artists are welcome to attend any one of the following information sessions to learn about the program and how to apply as a teaching artist. stARTSomething will accept applications for new teaching artists in 2016-17:

- Artists of all disciplines are welcome
 - especially musicians and theatre artists – and well as those who make strong connections with literacy, mathematics, social studies, and/or science.
 - Especially those who are inclined to work with people aged 55 and older.
- Three sites will host information sessions. You are not required to attend, but doing so will make the application process much easier.

Thursday, January 5 - 5:30 – 7:00 pm
Grove Family Library, Chambersburg
Condor Room, 101 Ragged Edge Rd. S.

Thursday, January 12 – 5:30 – 7:00 pm
Wolf Center for Philanthropy, Susquehanna Room
14 W. Market St., York

Monday, January 16 - 5:30 – 7:00 pm
Gettysburg Library, Eisenhower Room,
140 Baltimore Street, Gettysburg

DEADLINE FOR APPLICATIONS:

stARTSomething must receive all applications by March 17

PEER REVIEW *

March 20-April 28, 2017

ARTIST INTERVIEWS – as warranted *

ARTIST OBSERVATIONS

April - May 2017

FINALISTS RECOMMENDED TO PCA

June, 2017

APPROVED ARTISTS INCLUDED IN PCA DATABASE AND stARTSomething's REGIONAL DIRECTORY

Fall 2017

Artists must acquire all background and criminal clearances before contracting for a residency.

**subject to change*

Introduction

What is the PCA- AIE?

The **Pennsylvania Council on the Arts (PCA)** provides funding for arts in education (AIE) residencies, programs, and projects and offers professional development opportunities for artists and educators. The purpose of the AIE Program is to develop and support quality arts education programs in schools, community settings and senior centers for all Pennsylvanians.

What is Arts in Education?

Briefly, teachers/agencies select and collaborate with qualified artists who will spend at least 11 days (20+ is preferred) in a school or agency conducting Artist Residencies. Most residencies are customized experiences that integrate the arts into the teacher's core curriculum OR customized experiences that celebrate memories and reminisces for people 55 years old and older.

What is The Database of Pennsylvania Arts in Education?

The on line *database* is the list of approved artists across the Commonwealth who have applied and been accepted for inclusion. Schools and community organizations throughout the state use the database to identify artists to work in their organizations. Artists are accepted on the recommendation of Regional AIE Partners. Applicants from any arts discipline are eligible. Individual artists and ensembles or companies may apply.

How are residencies funded? An artist or ensemble is eligible for PCA residency support through an application from a host organization. Eligible host organizations include public and private schools, childcare centers, senior centers, units of government, not-for-profit organizations and other institutions in Pennsylvania. The host organization applies to an AIE Partner for residency support. The host organization then contracts with the artist and the AIE Partner to conduct a residency as described in their residency request application. Artists may not apply directly for residency funding.

What is stART Something?

The Cultural Alliance of York County (CAYC) is home to **stARTSomething**, a PCA regional Arts in Education Partner. **stARTSomething**, works in four counties: Adams, Franklin, Fulton, York. As a PCA, AIE Partner, **stARTSomething**, (1) facilitates the process of selecting artists for inclusion in the statewide database of artists and **stARTSomething's Directory of Artists in Education**, (2) identifies, educates and recruits schools and community organizations to the Partnership, (3) facilitates school and agency selection of an artist for a residency and their application for funding support; (4) supports artist residency planning, implementation and evaluation; (5) conducts artist and teacher professional development opportunities, and (6) advocates for the arts.

Contact Information

Gayle Cluck, aie@culturalyork.org or 717-812-9255

ARTS IN EDUCATION

Artist Residency: Program Overview

Artist Residencies in Schools

- Artists are hosted by schools or community settings to actively engage students, teachers, and the community in the creative process.
- Residencies for individual artists span 11-180 days. Longer residencies are now expected.
- Residencies for ensembles or companies span at least 6-days
- In schools, artists work with up to three core groups of no more than thirty students per group.
- Students exercise creative control over their work; the artist's role is that of mentor, facilitator, and technical advisor.
- Artists also provide or participate in in-service training for teachers, community outreach, and extended work with smaller groups of students.
- Artists may apply to be listed in the *on-line directory* in more than one regional Partnership.

Artist Residencies with Seniors

- Additional training is required for artists to work with seniors. **stARTSomething** will direct that training.
- At this time, residencies in senior centers or caregiving sites are customized to address the needs and goals of the center.
- Participants exercise creative control over their work; the artist's role is that of mentor, facilitator, and technical adviser.

Eligibility

- Individual artists, artists' ensembles or companies may apply.
- Artists, artists' ensembles or companies that intend to work in multiple disciplines must demonstrate their qualifications and be approved to work in each discipline.
- Preference is given to Pennsylvania residents; artists from other states may apply.

Criteria

Applicants are selected for the program based on:

- **Artistic excellence** demonstrated by samples of your work (not work with students).

- Competent communication skills as evidenced by the application, recommendations (that should address your ability to interact and communicate effectively with children and adults), interviews, and/or classroom observations.
- The ability to develop and implement a sequential residency plan with education or community partners as evidenced by the application, interviews, and classroom observations.
- Evidence of continued professional development (keeping current with one's discipline) as shown in your resume.
- Ability, if applicable, to present culturally specific arts authentically as evidenced by work samples.
- Additional consideration will be given to artists who demonstrate the ability to work with special needs populations, evidenced by letters of recommendation and observations.

Compensation

- Typically artists are paid a minimum of \$200 per day. Higher fees may be negotiated with host sites.
- The host site will reimburse mileage for artists who travel more than 50 miles one-way.
- The host site is responsible for the cost of all materials used in the residencies.

Ensembles and Companies

- The application information must be submitted for all artists who will be working in residencies in schools or community settings.
- Only those members of the ensemble or company who have been approved may work in a PCA Arts in Education residency.

Observation, Training, and Planning

- Qualifying artists will be observed in an educational setting prior to being recommended to the AIE Directory. These observations may occur during existing residencies or workshops arranged by the artist or **stARTSomething**. Qualifying artists who are recommended to PA Council on the Arts will be invited to professional development workshops that address the guidelines of the Arts in Education program.

ARTS IN EDUCATION

Artist Application: Work Sample Requirements

Applications will be reviewed by a panel of your peers and will be evaluated **FIRST AND FOREMOST** on the artistic quality of your work. Therefore, your choice of work samples is critical. The technical quality of your sample should allow clear viewing of and/or listening to the work. **Work samples should be chosen to demonstrate the artist's artistic ability, not to show work produced by students.** Applications not containing work samples will be considered incomplete. **Please include works completed in the last three years.**

CD: Visual Arts, Crafts, Architecture, or Design Arts

- Submit a maximum of ten (10) images representing no more than six (6) works.
- **Electronic images or digital slides on a CD are preferred and should be readable on a Windows platform** (.tif or .jpg format)
- High quality images need to show your work clearly. Sharp focus and adequate lighting will allow the panel to see your work at its best.
- Detail shots should be included.
- A list of the images must be included. Each image
 - should be numbered.
 - should include the title of the work
 - should include date of the work
 - should include the dimensions of each piece in the inches (height x width x depth)
 - should include the materials used in the work
 - If an image illustrates a detail of a previously listed work, it should be so indicated on the list
- Date of completion of work
- Where the work was performed and the number of performers
- Production credits (these are important so that *your* role in the work is clearly stated and identifiable)
- Professionally produced recordings are not required, but keep in mind that the panel should be able to see/hear the contents clearly enough to evaluate the work
- *Equity actors note: submit a high quality video of a monologue or scene staged informally*

Scores: Musical Composition

- Submit one **copy** of bound scores of two original works AND a recording of the scores
- Create a list that includes:
 - Your name
 - Title(s) of work(s)
 - Cue marks, in minute and seconds or track numbers
 - Duration
 - Date completed
 - Where and when the piece was performed, taped, published, or produced, as appropriate.
 - Production credits (are important so that *your* role in the work is clearly stated & identifiable)

DVD: Theatre, Dance, Media Arts, Storytelling, or Inter-disciplinary Arts

- Professional Quality DVD or a link to a high resolution source.
- Please include two (2) works, with your strongest work first
- Inter-disciplinary artists should submit at least one complete work
- Include the entire scene, ensemble, or space and make sure the scene is lit clearly
- Include some details
- Label the disc with your name and the title(s) of the work(s)
- Create a list to accompany the work(s) that includes:
 - Your Name
 - Title(s) of the work(s)
 - Cue marks, in minutes and seconds for the scene you most want reviewed
 - Duration

CDs: Music or Media Arts

- Professional quality DVD or link to a high resolution source
- Include three (3) works
- Indicate the best ten minutes you want the panel to hear; place your strongest work first.
- Create a list to accompany the work that includes:
 - Your name
 - Title(s) of work(s)
 - Composer's and librettist's names (if music recording)
 - Cue marks, in minutes and seconds or track numbers
 - Duration
 - Date of completion of work
 - Where the work was performed and number of performers
 - Production credits (these are important so that your role in the work is clearly stated and identifiable)
- Professionally produced samples are not required, but keep in mind that the panel should be able to hear the contents clearly.

Manuscripts: Poetry, Fiction, or Creative Writing

- Work should be typed or computer generated using size 12 font
- Paper-clip pages together. Do not use staples. Please number pages clearly.
- Submit work(s) with a corresponding list containing:
 - Your name
 - Title(s) of work(s)
 - Date completed
 - Where and when published
 - Locations and dates of any public readings or performances of the submitted work
- Poetry:
 - Submit a maximum of ten (10) pages
 - Do not send original manuscripts
- Fiction and non-fiction
 - Submit a double-spaced manuscript of a maximum of fifteen(15) pages
 - Do not send original manuscripts or photocopies of published works.

Questions/Answers Please feel free to call Gayle Cluck at 717-812-9255, ext 102 or email aie@culturalnyork.org with any questions or concerns, or for any clarification. We want you to be successful.

Artist Application: Checklist

This application must be completed in full. Narrative questions must be answered in no more than three (3) 8 ½ x 11 pages, single sided, using 12 point font. Please, print neatly if you do not have access to a computer.

Use the following as a checklist to make sure you have submitted all required documentation in this order. Please, no staples. Use paper clips.

- Entire Application (beginning on page 8)
- Professional Resume of your work as a professional artist (1-2 pages)
- Two (2) Letters of Recommendation
- Work Samples and List of Samples
- Self-Addressed Stamped Envelope for return of your work samples
- Publicity Materials (optional)
- jpg or electronic link to photo for the Directory

*Letters of recommendation should come from those who are familiar with your communication, organization, and social skills, e.g., community organization leadership, art council staff, school personnel, not those who have curated or published your work. Letters should address the artist's ability to interact, relate, and communicate effectively with children and adults.

WORK SAMPLES: Please refer to pages 5-6 for detailed instructions.

Be sure to make a copy of your entire completed application for your personal files.

ARTS IN EDUCATION

Artist Application: Request for Consideration

Applicant Name: _____

Contact Person (for companies/ensembles) _____

Address: _____

County: _____ City: _____ State: _____ Zip: _____

Phone (day): _____ Evening: _____

Cell: _____ E-mail: _____

I am applying as: an individual artist an ensemble or company

Check the ONE discipline that best describes your work:

Dance Crafts Media Arts Design Arts/Architecture
 Folk Arts** Theatre Photography Interdisciplinary Arts*
 Visual Arts Literature Music Opera/Music Theatre

Please check the **ONE artistic type** that BEST describes your work

Choreographer String Player Playwright Ceramicist
 Dancer Singer Storyteller Glassblower
 Ballet Woodwind Player Interdisciplinary Artist** Stained Glass Artist
 Ethnic/Folk/Jazz Actor Architect/Designer Mosaic Artist
 Modern Mime Graphic Designer Enamels
 Composer Puppeteer Graphic Artist Metalsmith
 Conductor Set/Property Designer Painter Leatherworker
 Brass Player Costume Designer Sculptor Fiber Artist
 Fretted Instrumentalist Lighting Designer Photographer Audio Artist
 Keyboard Makeup Designer Film Maker Other:
 Percussionist Writer/Poet Video Artist _____

*an artist who integrates two or more arts disciplines to form a single work.

**Traditional arts, handed down within your community or culture.

I am **currently** a teaching artist with other PCA AIE partnerships; please list them: _____

Artist's Narrative

Please answer the following questions using no more than three (3) sheets of 8.5" x 11" paper, single sided, employing size 12 font. Print neatly if you do not have access to a computer or typewriter. Please retype the question (preceded by its number), then type your response.

1. Why do you want to participate in the artist residency program?
2. Artist residencies integrate art into a school or social service curriculum. Give examples of how your work could be used to teach "core" subjects (e.g., math, science, history, etc.).
3. As an artist, what can you bring to a classroom that the on-site art teacher cannot?
4. What do you do to stay current in your art discipline?
5. What else should we know about you that relates to your qualifications to be included in the residency program. Describe any educational/training that has prepared you to share your art form with non-artists.

Renewing artists should contact Gayle for the relevant application.

Artist’s Personal Statement (This is your opportunity to sell yourself to teachers, principals, and community sites. Briefly describe who you are and what you have to offer students. Be succinct and direct.) **Please type “Artistic Statement” at the top of a new page (page 4) and then write your response.**

Fee Structure

The Arts in Education program requires that individual artists be paid a minimum of \$175/day for PCA supported residencies and projects. Is this rate acceptable? yes no. If not, what fee do you require? \$_____ per day.

Companies/Ensembles: Please list your regular daily/weekly fee: _____

Are you incorporated? no yes not-for-profit yes for-profit yes

Date incorporation _____

Please identify areas of the state you would work:

- SW NW NC just Adams County just York County
- SE NE SC just Franklin County just Fulton County

Please identify the age range(s) with whom you prefer to work (please check all that apply):

- Early Childhood (ages 3-5) Elementary (ages 6-11) Middle (ages 11-14)
- Secondary (ages 14-18) Adult Senior Adult (55 and older)

Please indicate your experience with special populations, if applicable. Please be brief. (Foreign language skills apply): _____

Please indicate your experience, if any, with senior adults, if you are interested in working that population. Please be brief.

References (please list two – the same as the letters you’ve included in your application)

Name _____

Name _____

Organization _____

Organization _____

Daytime Phone _____

Daytime Phone _____

Certification

I, the undersigned, certify that:

- The information herein and in all attachments and supporting materials is true and correct.
- I understand that this is a request for inclusion in the Pennsylvania Council on the Arts *Directory of Pennsylvania Artists in Education*, and that such inclusion is not a guarantee that I will be selected to participate in the Arts in Education Program as a resident artist.
- I agree that any project resulting from this request will be operated in accordance with Program Guidelines.

Signature of Artist/Company Manager Typed Name Date

Artist Application: Checklist

Did you include the following in your application?

- Entire Application
- Professional Resume (1-2 pages)
- Two (2) Letters of Recommendation
- Work Samples, List of Sample(s), and SASE**
- Publicity Materials (optional)
- .jpeg or electronic link of photo for Directory

**SASE – Self-addressed stamped envelope

Did you COLLATE the materials in the order listed above?

Did you attach pages with paperclips only?

Did you make a copy of your entire completed application for yourself??

TOP 5 Do's and Don'ts

Do . . .

1. submit only your best works (not your students' work). Artistic excellence is most important.
2. submit work created **within the past three years.**
3. follow the directions and answer all the questions being asked.
4. have someone with a non-arts background read your application.
5. contact Gayle for help with your application (717-812-9255, aie@CulturalYork.org)

Don't . . .

1. submit work samples that are hard to see, hear, or read.
2. provide more information than what is asked.
3. skip questions asked in the narrative.
4. forget to sign the Artist Information form.
5. **get frustrated with the paperwork. Call Gayle for help.**